香港恒生大學
THE HANG SENG UNIVERSITY OF HONG KONG

24 October 2022

Dear Principal,

THE HANG SENG UNIVERSITY OF HONG KONG

Principal Recommended Admission Scheme for 2023 entry

We are delighted to announce that the Principal Recommended Admission Scheme ("the Scheme") for 2023 entry has been open for applications. The purpose of the Scheme is to give due recognition to students who:

i. have made distinguished achievements in academic and/or non-academic areas such as sports, music, arts, etc.; or
ii. have contributed to community services; or
iii. have demonstrated leadership abilities, e.g. Head Prefects, Presidents of Students' Unions.

It will be the HSUHK's pleasure to have your students excelling in the above areas to pursue studies at our University. Admission quotas have been reserved for eligible nominees and the scholarships for the admittees under the Scheme have been in place.

To stimulate students with extraordinarily distinguished performance in academic and/or non-academic areas to study at HSUHK, firm offers will also be issued via the Scheme apart from conditional offers prior to the release of HKDSE examination results. Students with **academic and/or non-academic awards given by external organizations or competitions** will be considered **for firm offers** regardless of their HKDSE examination results. Each Secondary school can indicate **ONE within the 5 nominees** for our consideration. Please refer to the enclosed introductory factsheet, along with the recommendation form of the said Scheme, for more details. We are looking forward to your recommendations submitted by **17 March 2023 (Fri)**.

Should you have any questions about the Scheme, please do not hesitate to contact the Registry at 3963-5207 / 3963-5185.

Yours sincerely,
Brossa WONG (Dr.)
Registrar
The Hang Seng University of Hong Kong

Encl. 1. Introductory Factsheet
2. School Application Form
3. Student Personal Profile

香港恒生大學
THE HANG SENG UNIVERSITY OF HONG KONG

THE HANG SENG UNIVERSITY OF HONG KONG
Principal Recommended Admission Scheme (2023 entry)

1. Objective

The Scheme aims at giving due recognition to students who have made distinguished achievements in academic and/or non-academic areas such as sports, music, arts etc., contributed to community services, or demonstrated leadership abilities.

2. Eligibility

Students who meet the following criteria are eligible for consideration under the Scheme:

- Local Student[1] / residents with right of abode in Hong Kong; and
- Applicant of HSUHK Self-financing undergradate programme(s) [2]; and
- School applicants attending the HKDSE examination; and
- Outstanding academic achievements; and/or
- Distinguished achievements in non-academic areas, e.g. sports, music, arts, etc.; or
- Outstanding leadership qualities, e.g. Head Prefects, Presidents of Students' Unions; or
- Participation in community services

[1]For the definition of Local and Non-local Student, please refer to the Registry website: https://admission.hsu.edu.hk/definition-of-local-and-non-local-students/
[2]Study Subsidy Scheme for Designated Professions/Sectors (SSSDP) applicants should apply for the School Principal's Nominations (SPN) via JUPAS.

3. Number of Admission Quotas under the Scheme

450 admission quotas are reserved under this Scheme.

4. Number of Nominees from Each Secondary School

Each secondary school can nominate 5 nominees at maximum.

5. Number of Nominees for Firm Offer from Each Secondary School

Each secondary school can indicate **ONE** within the 5 nominees who meet the following general requirements:

1) Obtained **PASSING mark on average** in Secondary 5
2) Achieved extraordinarily outstanding academic and/or non-academic award(s) given by **external organizations or competitions** (e.g. sports, music, arts, etc.)

HSUHK will consider issuing **firm offer** to eligible nominees before the release of HKDSE examination results. Nominees are required to provide **all the academic and/or non-academic awards or certificates** for consideration.

6. Scholarships

20 one-off scholarships amounting to HK$5,000 each will be offered to eligible admittees who meet the minimum entry requirements under the Scheme on a competitive and merit basis. Updates will be announced in due course.

7. Outcome of Recommendations

The following outcomes will be given to recommendations **from 29 May 2023** (before the release of the HKDSE examination results):

a. Firm Offers ; or
b. Conditional offers ; or
c. No special consideration

8. Application Procedures

- Before joining the Scheme, the nominee(s) **MUST** first submit admission application via the HSUHK Undergraduate Application System (UAS)[3] or Electronic Advance Application System for Post-secondary Programmes (E-APP) **and complete ALL the admission application procedures (including uploading the HKID Card / valid travel document, school report(s) for the recent two academic years to UAS and settling the application fees).**
- Each nominee **MUST** submit **Student Personal Profile with ALL copies of certificates/awards**.
- Each secondary school **MUST** submit the **School Application Form signed by the principal with school chop**.
- All recommendations should be **submitted via SCHOOL**. Please submit the above required documents **on or before 17 March 2023 (Friday)**.

[3] The HSUHK Undergraduate Application System for 2023 entry (September intake) will open on 19 November 2022 (Sat).

9. Submission of Application

Please **mail**[4] the whole set of submission documents to:

Registry, 1/F, N Building, Yuen Campus, The Hang Seng University of Hong Kong,
Hang Shin Link, Siu Lek Yuen, Shatin, Hong Kong

[4] *Re: "**Principal Recommended Admission Scheme**".* Given the COVID-19 pandemic, secondary schools can submit the whole set of application forms to us by email (ugadmission@hsu.edu.hk) during the class suspension.

10. Notes for Application

- Submission documents should be **printed on one side, using paper clips instead of staples.**
- Applications submitted by fax or in-person will not be accepted.
- **Incomplete / late application will not be processed.**
- A confirmation email will be sent to the participating school within 7 working days upon receipt of the School's application.
- If School would like to recommend students for admission to **BBA-SCM, BSC-AIN[5], BSC-AC, BSC-DSBI, BMSIM or BA-AD programme under Study Subsidy Scheme for Designated Professions/Sectors (SSSDP)**, please follow the School Principal's Nominations (SPN) via **JUPAS** in place of this Principal Recommended Admission Scheme.

[5] Level 3 in Mathematics (Compulsory part) for BSC-AIN programme.

11. Important Dates

Date	Task
17 March 2023	**Submission deadline of school principal's recommendations**
Before 14 April 2023	Interviews for nominees if necessary
Starting from 29 May 2023	Release of recommendation outcomes to school principals and nominees via email

香港恒生大學
THE HANG SENG UNIVERSITY OF HONG KONG

由大學填寫 For University Use Only	
Received on:	
Ref. No.:	

Principal Recommended Admission Scheme
School Application Form *(Completed by School)*
校長推薦入學計劃 學校申請表（由學校填寫）

Application Notes:

1. Before mailing the whole set of documents, the nominee(s) should first submit admission application via the HSUHK Undergraduate Application System (UAS) or Electronic Advance Application System for Post-secondary Programmes (E-APP) and **complete the application procedures (including uploading the HKID Card / valid travel document, school report(s) for the recent two years to UAS and settling the application fees)**. Incomplete documents, late payment or late submission will not be processed.

2. Each secondary school can indicate **ONE within the 5 nominees who are extraordinarily outstanding in academic and/or non-academic areas on a competitive basis**, HSUHK will consider issuing **firm offer** to the nominee who has achieved **academic and/or non-academic awards given by external organizations or competitions**, irrespective of the HKDSE examination results. Please refer to the Principal Recommended Admission Scheme Introductory factsheet for the requirements.

3. **Submission documents should be printed on single side A4 paper. Please use paper clips instead of staples**.

4. Please list **ALL the programme choice(s)** the nominee(s) have/has chosen in the HSUHK Undergraduate Application System in order.
e.g.: (1) BBA-FA, (2) BBA-MKT, (3) BSS-AS, etc.

申請須知:

一. 在寄出已填妥之申請資料前，請確保受薦學生已透過恒大網上入學申請系統或專上課程電子預先報名平台(E-APP)遞交入學申請，**並完成整個報名手續 (包括上傳身份證明文件和中四、中五的校內成績表至恒大網上入學申請系統及繳交報名費)**，欠缺文件、未繳交報名費或逾期遞交之申請將不獲受理。

二. 學校可於第一輪申請的受薦名單中，特別揀選**其中 1 位**曾獲得**校外**學術及/或非學術獎項的學生，恒大將會考慮受薦人的成就，有機會於香港中學文憑試放榜前**直接取錄**該名受薦學生，請參閱校長推薦入學計劃詳情的受薦要求。

三. **文件需以 A4 單面列印，請勿使用釘書機整理個人資料**；如有需要，**可用萬字夾代替**。

四. 請**按課程選擇的次序**填寫受薦學生於恒大網上入學申請系統報讀的**所有課程**，如: (1) BBA-FA, (2) BBA-MKT, (3) BSS-AS 等。

(A) School Information 學校資料			
School Name 學校名稱			
School Address 學校地址			
Name of the Principal 校長姓名			
Contact Person 聯絡人		Title 職銜	
Contact No. 聯絡電話		Fax No. 傳真號碼	
E-mail Address 電郵地址			

(B) List of Nominees (5 nominees at maximum) 受薦人資料 (最多可推薦 5 位學生)

1.1 Please list the nominees' personal information in the blank below. 請於以下空格填寫受薦學生的個人資料。

No. 編號	Full Name in English and Chinese 中文及英文全名	HKID No. 香港身份證號碼	HSUHK Self-financed Degree Programme Choice(s) 恒大自資學士課程選擇	HSUHK Application No. 恒大申請編號
1				2300
2				2300
3				2300
4				2300
5				2300

1.2 Please indicate **ONE within the above 5 nominees** (if any) below with his/her name and HSUHK application number for firm offer. 請於以下空格填寫**以上 5 位中的其中 1 位**獲推薦直接取錄（如有）之學生姓名及恒大申請編號。

中文及英文全名 Full Name in English and Chinese		恒大申請編號 HSUHK Application No.	2300

(C) School Signature 學校簽署

Principal's Signature: 校長簽名	School Stamp: 學校印章	Date: 日期

香港恒生大學
THE HANG SENG UNIVERSITY OF HONG KONG

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Received on:			
Ref. No.:		Firmed offer:	Y/N

Principal Recommended Admission Scheme
Student Personal Profile *(Completed by Student Nominee)*
校長推薦入學計劃
受薦學生個人履歷申請表 (由受薦人填寫)

Notes to Applicants:

1. Each student nominee should submit his/her own Student Personal Profile.
2. Please list **ALL the programmes choice(s)** you have chosen in the HSUHK Undergraduate Application System in the column of Programme Choice(s) **in order**. e.g.: (1) BBA-FA, (2) BBA-MKT, (3) BSS-AS, etc.
3. Nominees **MUST** write down your HSUHK Application No. on **EACH** page in this application form.
4. Nominees **MUST provide ALL the copies of certificate(s) and/or photo(s)** of your outstanding achievements in academic and/or non-academic areas **in chronological order** for our consideration.
5. **Submission documents should be printed on single side A4 paper. Please use paper clips instead of staples.**
6. Before mailing the whole set of documents, you should first submit admission application via the HSUHK Undergraduate Application System (UAS) or Electronic Advance Application System for Post-secondary Programmes (E-APP) and **complete the application procedures (including uploading your HKID Card / valid travel document, school report(s) for the recent two years to UAS and settling the application fees)**. Incomplete documents, late payment or late submission will not be processed.

申請人須知:

一. 每位受薦學生均需提交一份個人履歷申請表。

二. 受薦學生必須在「選讀課程」一欄中，按課程選擇的先後次序填寫你於恒大網上入學申請系統報讀的所有課程，如: (1) BBA-FA, (2) BBA-MKT, (3) BSS-AS 等。

三. 受薦學生必須就學術及/或非學術範疇的傑出成就提供相片、證書或獎項的副本以作證明，並按填寫的先後次序，順序排列證明文件。

四. 受薦學生必須於此申請表每頁的適當空格上，填寫你於恒大網上入學申請系統的申請編號。

五. 文件需以 A4 單面列印，請勿使用釘書機整理個人資料，如有需要，可用萬字夾代替。

六. 請確保你在遞交此受薦學生個人履歷申請表前，已經透過恒大網上入學申請系統或專上課程電子預先報名平台(E-APP)遞交入學申請，並完成整個報名手續 (包括上傳你的身份證明文件和中四、中五的中學成績表至恒大網上入學申請系統及繳交報名費)，欠缺文件、未繳交報名費或逾期遞交之申請將不獲受理。

(A) Personal Information of Student Nominee 受薦學生個人資料			
Name in Chinese 中文姓名		Name in English 英文姓名	
Name of School 學校名稱			
HKID No. 香港身份證號碼		HSUHK Application No. 申請編號	2300
Programme Choice(s) 選讀課程			
	e.g. (1) BBA-FA, (2) BBA-MKT, (3) BSS-AS etc.		

(B) Outstanding achievements in academic and/or non-academic areas (in chronological order)
學術及/或非學術範疇上的傑出成就（請按年份順序排列）

Reminder: You **MUST** provide **ALL the copies of award(s), certificate(s) and/or photo(s)** for **EACH** listed academic and/or non-academic achievement. **Your application will not be processed if you failed to provide the relevant supporting documents.**
請注意: 受薦人列出的每項活動或獎項必須提供相片、證書或獎項的副本以作證明，資料不全的申請將不獲處理。

No. of award /activity 活動或獎項編號【 】 e.g. 1,2,3 etc.

☐ **Academic achievements 學術成就** ☐ **Non-academic achievements (Sports, music, arts, etc.) 非學術成就 (體育、音樂、美術等)**

Year of award / participation 得獎 / 參加年份	
Name of programme / activity / award 課程 / 活動 / 獎項名稱	
Name of organization 頒發 / 舉辦機構	
Role of participation (if applicable) 崗位 (如適用)	
Brief description of award / activity 活動摘要 / 獎項內容	

No. of award /activity 活動或獎項編號【 】 e.g. 1,2,3 etc.

☐ **Academic achievements 學術成就** ☐ **Non-academic achievements (Sports, music, arts, etc.) 非學術成就 (體育、音樂、美術等)**

Year of award / participation 得獎 / 參加年份	
Name of programme / activity / award 課程 / 活動 / 獎項名稱	
Name of organization 頒發 / 舉辦機構	
Role of participation (if applicable) 崗位 (如適用)	
Brief description of award / activity 活動摘要 / 獎項內容	

Please write down your **HSUHK Application No.** in the blank below 請在以下空格位置填寫你於恒大網上入學申請系統的**申請編號**	
HSUHK Application No. 恒大申請編號	2300

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Doc. Submission:	☐ Yes ☐ No	☐ Yes ☐ No
Remark:		

Please tick as appropriate and list the achievements in the blank on Page 2 and Page 3. **Please copy this form if needed.**
請於適當空格加上"✓"，並列出相關活動及獎項。**如有需要，請自行複製此頁。**

(B) Outstanding achievements in academic and/or non-academic areas (in chronological order) (Continued)
學術及/或非學術範疇上的傑出成就（請按年份順序排列）（續）

Reminder: You **MUST** provide **ALL the copies of award(s), certificate(s) and/or photo(s)** for **EACH** listed academic and/or non-academic achievement. **Your application will not be processed if you failed to provide the relevant supporting documents.**

請注意: 受薦人列出的**每項**活動或獎項**必須提供相片、證書或獎項的副本**以作證明，資料不全的申請將不獲處理。

No. of award /activity 活動或獎項編號【 】 e.g. 1,2,3 etc.

☐ **Leadership training (e.g., Presidents of Students' Unions, Head Prefects etc.)** 領導才能（如學生會主席、首席領袖生等）
☐ **Participation in community services** 社會服務活動

Year of award / participation 得獎 / 參加年份	
Name of programme / activity / award 課程 / 活動 / 獎項名稱	
Name of organization 頒發 / 舉辦機構	
Role of participation (if applicable) 崗位 (如適用)	
Brief description of award / activity 活動摘要 / 獎項內容	

No. of award /activity 活動或獎項編號【 】 e.g. 1,2,3 etc.

☐ **Leadership training (e.g., Presidents of Students' Unions, Head Prefects etc.)** 領導才能（如學生會主席、首席領袖生等）
☐ **Participation in community services** 社會服務活動

Year of award / participation 得獎 / 參加年份	
Name of programme / activity / award 課程 / 活動 / 獎項名稱	
Name of organization 頒發 / 舉辦機構	
Role of participation (if applicable) 崗位 (如適用)	
Brief description of award / activity 活動摘要 / 獎項內容	

Please write down your **HSUHK Application No.** in the blank below 請在以下空格位置填寫你於恒大網上入學申請系統的**申請編號**	
HSUHK Application No. 恒大申請編號	2300

For HSUHK's Use Only 大學專用		
Doc. Submission:	☐ Yes ☐ No	☐ Yes ☐ No
Remark:		

Please tick as appropriate and list the achievements in the blank on Page 2 and Page 3. **Please copy this form if needed.**
請於適當空格加上"✓"，並列出相關活動及獎項。**如有需要，請自行複製此頁。**

(C) Self-Recommendation 學生自薦文

Please fill in your self-recommendation in English with not less than 200 words, including punctuation.
請以英文填寫，字數不得少於 200 字，包括標點符號。

(D) School Recommendation (Optional) 學校推薦文 (如有)

You may invite School Principals/teachers to provide comments on your independence, analytical ability, leadership skills, a sense of responsibility, etc. 你可邀請學校校長／老師為你撰寫推薦文，例如表揚你的獨立思考能力、分析力、領導才能和責任感等長處。

Please write down your **HSUHK Application No.** in the blank below 請在以下空格位置填寫你於恒大網上入學申請系統的**申請編號**	
HSUHK Application No. 恒大申請編號	2300

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Completed Application:	☐ Yes ☐ No
Remark:	

Please copy this form if needed.
如有需要，請自行複製此頁。

Checklist for Application 申請清單
Before submitting your application, please ensure you have: **在提交此申請表前，請先確保你已完成以下事項：**
☐ Submitted admission application via UAS or E-APP 已於恒大網上入學申請系統或專上課程電子預先報名平台遞交入學申請
☐ Settled the application fee and uploaded your HKID card and school report(s) 已繳交報名費、並已上傳你的身份證明文件及中學成績表
☐ Provided all the copies of certificate(s) and/or photo(s) 已為每項列出的活動或獎項提交相片及／或證書副本